

Committee Name:	Florida LMSC Annual Meeting	Session #:	1	Report #:	4
LMSC President:	Bob Jennings	Vice Chair:			Jillian Wilkins
Minutes recorded by:	Cheryl Kupan	Date/time of meeting:			October 11, 2014, 4pm EST

Motion(s) Passed:

1. Motion passed to approve the July meeting minutes.
2. Motion passed to have the Registrar send an email to team reps/coaches to ask their team if they want paper copies of the newsletter and to report back to us who they are and to respond by a set date. Any person who has questions should discuss with Bob. Then, Sheila will make the copies and mail.
3. Motion passed to approve that the registration fees for the Board, Committee Chairs and 1 official will be paid for by LMSC.
4. Motion passed to approve that the travel expenses for the Board and Committee Chairs will be paid for by the LMSC for those who attend the Annual meeting in person.

Motion(s) Not Passed:

1. Motion did not pass on the proposed changes to by-law 7.02 as the membership must approve the change. A conference call has been scheduled for November 16, 2014 at 6:30pm EST to discuss the proposed changes.

of Board & Committee members present: 9 Absent: 9 Number of others present: 8

FL LMSC Board members present: Bob Jennings (Chair), Jillian Wilkins (Vice Chair), Meredith Moore (Registrar), Pat Tullman (Sanctions), Cheryl Kupan (Secretary) and Nancy Kryka (Treasurer).

Committee members & others present: Pat Baker (Officials/Sarasota), Scott Bay (Past Chair, Coaches Chair/Blu Frog), Joan Campbell (Senior Games Liaison/FACT), Nadine Day (President of USMS, Indy), John Fox (Officials/JCLA|Bolles), Margie Hutinger (Mavericks), Betty Lorenzi (FACT), Jim Matysek (Webmaster USMS, Sarasota), Peter Nickodem (Holmes), Fred Padgett (Officials/IL), Kimberlee Riley (Webmaster FL LMSC/Blu Frog) and Meegan Wilson (Past FL LMSC Chair/FACT).

Minutes:

- 1) **CALL TO ORDER** [Bob Jennings]: The meeting was called to order at 4:13pm EST.
- 2) **ROLL CALL / INTRODUCTIONS**
- 3) **APPROVE JULY MEETING MINUTES** [Bob]:
Motion to approve the minutes from the last meeting by: Jillian, 2nd by Cheryl. All in favor, none opposed. No questions.
- 4) **ELECTIONS** [Bob]: Positions that have to be voted into office every 2 years:
Current Board members:
Chairman: Bob Jennings
Vice Chair: Jillian Wilkins
Secretary: Cheryl Kupan
Treasurer: Nancy Kryka
Newsletter: Sheila Carpenter-van Dijk
Registrar: Meredith Moore
Records|Top 10: Jodi Schwartz
Sanctions: Pat Tullman

- All have offered to serve another 2 year term.
- Any interest/nominations from the floor? There were no nominations from the floor.
- Motion to approve all officers to serve another 2 years by Jim Matysek, 2nd by Jillian Wilkins. All in favor, none opposed.
- Question: John Fox questioned if the other positions like Safety, Coaches, etc if they are voted on.
Bob: these are not elected positions

5) **CONVENTION WRAP UP** [Bob]:

Our LMSC hosted hospitality at this year's convention and went very well. Marianne Bradley, Joannie Campbell, Connie & her husband and Peter Nickodem who helped out tremendously.

Nadine Day: USMS thanks the FL LMSC for all their hard work & for hosting. We look forward to the Convention returning to Jacksonville in 2018.

6) **SUMMARY OF SC & CHAIR REPORTS:**

- Coaches (Scott Bay): Replaces Gary Henderson. No report submitted.
- Fitness report (Connie Greb): Absent - please see the attached report for full details.
- Long Distance (David Minor): Absent - No report submitted.
- Newsletter (Sheila Carpenter-vanDijk): Absent - For the August newsletter, please submit articles by October 15, 2014.
- Officials Chair report (John King): Absent - no report submitted.
- Registration report (Meredith Moore): Please see the attached report for full details.
- Safety report (Patty Nardozi): Absent - No report submitted.
- Sanctions report (Pat Tullman): Please see the attached report for full details.
- Senior Games Liaison (Joan Campbell): Please see the attached report for full details.
- Social report (Marianne Bradley): Please see the attached report for full details.
- Top Ten|Records (Jodi Schwartz): Absent; please see the attached report for full details.
- Webmaster (Kimberlee Riley): No report submitted.

7) **FINANCIAL AMENDMENTS AND PROPOSED BUDGET** [Nancy Kryka]:

I'd like to make a motion to change the budget requirement in our by-laws, section 7.2, which specifies that we need 2 signatures for amounts over \$250. I would like to change that to require only 1 signature. My second motion is to change what is currently required to have 3 of the 5 signatures registered at the bank to have an option to include the Vice Chair and Secretary.

Meegan: For any changes to the by-laws, we have to go to the membership first to approve, then the Board votes. We can have Meredith send an email to LMSC, tell them we're going to discuss changes to the by-laws and that they can participate on a conference call for discussion.

→Agreed and set a date for the conference call on November 16, 2014 @6:30pm for the membership to discuss the change.

Post meeting, wording to present to the membership in an email was as follows:

Current By-Laws

7.02 Payment of Moneys: All checks, notes, drafts, orders for payment of money or other evidence of indebtedness issued in the name of the corporation and all such instruments shall be signed by two authorized signatures if payments are \$250 or more. Four authorized signatures should be on file at the bank. The authorized signatures shall be of the Chair, Secretary, Treasurer and Registrar.

See Florida LMSC By-Laws:

<http://floridalmc.org/administration/Bylaws-Florida-LMSC-9-22-2012.pdf>

Proposed Change of 7.02

7.02 Payment of Moneys: *Dual signatures are required on all checks of* *\$2,500* or more. *Three* authorized signatures should be on file at the bank. The *recommended* authorized signatures shall be of the Chair, Secretary, Treasurer and Registrar.

Reasoning: The language is cleaner and due to the fact that we all live at different places, requiring two signatures on checks \$250 or more, places a hardship on the Treasurer. The USMS LMSC Standards: (http://www.usms.org/admin/lmschb/gto_lmsc_standards.pdf) states that "Dual signatures are required on all checks of \$5,000 or more, so we are meeting that standard.

Reducing the number of required authorized signatures makes it easier to change the signature card at the bank as volunteer positions change hands.

8) **OLD BUSINESS:**

A. Margie: There are a number of people who don't have computers that want paper newsletters and paper copies of meet entries.

Bob: First with regards to the meet entries, that is determined by the meet directors in how they accept/receive entries. There are some meet directors who accommodate those without computers by taking their entry over the phone. For those who don't want to use their credit/debit cards online, I checked w/USMS and they suggested using a VISA gift card.

Pat T: It is easy to call and get paper entries; maybe include the entry in the newsletter or at the very least include the contact information for the meets in the newsletters.

Margie: even those who have email don't want to read the newsletter online.

Jim: Several LMSC's don't advertise paper available.

Kim: Is it costs?

Bob: No, it's about going green.

Nancy: Its both costs & going green.

Jillian: How about we send post cards to the non-email members and ask them if they want to get newsletter paper copies, to reply back to us.

Meegan: Rather than mailing a postcard, why don't we ask a team rep/coach to ask their team if they want paper copies of the newsletter.

Jillian: I make a motion send an email to team reps/coaches to ask their team if they want paper copies of the newsletter and to report back to us who they are and to respond by a set date. Any person who has questions should discuss with Bob. Then, Sheila will make the copies and mail. Motion 2nd by Cheryl. Vote: all in favor, none opposed. Questions: none.

B. LMSC Banquet update [Joan for Marianne]:

The banquet will still be at The Sunset Grill in Clearwater, Sat. Feb. at 5pm.

The City of Clearwater will host the meet, but not the banquet.

Originally we were discussing tying in the Clearwater's 100th Anniversary with Clearwater's 25th Anniversary of the Valentine's meet and having a catered dinner at the Long Center.

Our meet was also voted on at convention as the 2015 Dixie SCY Zone meet. The format will now be a 3 day meet, where we will offer the 1650 on Friday night, Saturday and Sunday will have our usual meet line up.

9) **NEW BUSINESS:**

A. Swimming Saves Lives [Cheryl+Meredith]:

At convention Connie Greb, Meredith & I (and I believe Bob you were there) attended a workshop with New England's Chair Bill Meier, who made a presentation on how his LMSC got together and did a series of adult swim lessons (aka Swimming Saves Lives or SSL hereafter). There was such a positive interest in clubs doing this that Bill traveled around New England and offered advice on how his club organized it, got the local Gov't to proclaim it SSL Day. Bill suggests that USMS designate April SSL Month.

After the presentation, Connie Greb, Meredith & I were inspired by this presentation that we want to throw this idea out to our LMSC and get as many programs in FL to host an SSL event at their pool during the month of April.

USMS is putting together a certification course to teach the teachers specifically designed for SSL.

USMS offers grants for the event.

I will be getting the power point presentation from Sue Jenson who worked with Bill on the Harvard SSL and post it on our website.

B. Pat Baker/Officials: encourage more USMS members to become officials.

It was suggested to have USMS build a relationship with LSC officials as they train them.

C. John Fox: International Swimming Hall of Fame (ISHOF hereafter) is leaving Fort Lauderdale.

The City of Jacksonville is interested in bringing ISHOF to their city and is having a Town Hall meeting on October 16th in the area down by the River by the Hyatt. All are welcome to attend. Bob|Jillian: what do you need from FL LMSC?

John: Will forward the flyer so maybe we can forward to the FL LMSC to encourage those interested to attend and support the cause.

Bob: Absolutely, send it to Meredith, Cheryl, Kimberlee & myself. We'll take care of it.

D. Scott Bay: Dixie SCM Zone championships 10/9/15 to 10/11/15

Since voted on at Convention to be the Zone Championships, we need to be mindful of sanctioning meets & tropical splash at the same time.

Jim: Since convention is later next year & they're tying it to triathlon the same weekend, can't easily change the date of the triathlon.

Scott: All I ask is for now, to have Pat not sanction either event and to give both sides a chance to resolve this issue.

E. Nancy Kryka: Motion to have the volunteers' registrations paid for by LMSC as a way of thanking our volunteers for their service.

Cheryl: How do we define "volunteers?"

Bob: I would think it would be just the Board (8 members) +1 official (per Pat Baker's request as she's the only FL LMSC Official).

Nancy: No, I would include the committee members as well.

Bob: Motion to have the registration fees for the Board of Directors, Committee Chairs and 1 Official will be paid for by the LMSC. 7 approved, 1 against – motion passes.

Meegan: Just an FYI, but we have a policy to reimburse the BOD for their travel expenses to attend Board meetings. This may also include committee chairs.***

*MSA *- All the Board of Directors to be reimbursed for gas and tolls to all meetings. (April, 2007)

*Clarification *- All directors to receive travel expenses to meetings whether or not they compete. Also previously, team representatives who travel to a meeting for the meeting only can also request travel expenses. A map such as Google Maps or Map Quest should be included with mileage and the current rate is 30 cents per mile. Toll charges with receipts are also accepted. (August, 2007)

MSA to include committee chairs and committee members for travel reimbursement to all meetings. (July 26, 2008). Please see our policies:

<http://floridalmc.org/administration/policies1987-2009.pdf>

Bob/Cheryl: Motion to have the travel expenses for the Board and Committee Chairs will be paid for by the LMSC for those who attend the Annual meeting in person. 7 approved, 1 against – motion passes.

Motion to adjourn by Bob, 2nd by Jim; All in favor, none opposed.
The meeting was adjourned at 5:12pm EST.

Next meeting will be a conference call to have the membership approve proposed change to the by-laws scheduled for Sunday, November 16, 2014 at 6:30pm EST. Details to follow.

Notes approved by the Board on (date): November 16, 2014