

## Minutes of the Florida Local Masters Swim Committee Meeting - October 8, 1994

The Florida LMSC Annual meeting was held at the International YMCA & Aquatic Center following the 400 I.M. of the SCM meet in Orlando. The meeting was called to order by Meegan Wilson at 5:10 p.m.

Others present were: Charles Kohnken, Registrar; Dick Avery, Treasurer (HLJ); Ann Wilder, IRCC; Nancy Saliwanchik, FAST; Joan Glaraton JNMS; Larry Peck, ORLM; Harold Ferris and Sandy Steer, SPM; and Jim Donnelly, SMS. This gave representation for 7 out of 23 clubs.

I. Minutes - The minutes of the July 23, 1994 meeting were accepted after correcting the statement under New Business that Jeff Perout "has been a USS certified coach for the past 25 years" to "has been a masters swimmer for the past 25 years and a USS certified coach for the past 5 years".

### II. Reports of Officers

A. Treasurer Report - Dick Avery reported that the present bank balance as of October 8, 1994 is \$3,787.55. Deposits were 1,687.00 and expenditures were \$4,039.23.

1. 1993 Audit - Donald "Chip" M. Jones, Jr. submitted an audit of the FL LMSC books for 1993. Based on the financial statements of Dick Avery, he could find nothing to indicate that all financial activity was not properly documented and recorded. The \$6,500 deficit was partially explained by \$4,400 of registration fees collected in 1992 and remitted to USMS. The remaining difference resulted from a decline in registrations partially offset by reduced expenses of \$800. (See attached audit.)

The audit for 1994 will be performed after the books are closed for 1994 activity and will be presented at the next business meeting.

2. 1995 Budget - Meegan Wilson presented a proposed budget for 1995, based on 1992 - 1994 financial activity. Charlie Kohnken made a motion to do away with the sponsor page ad in the Rule Book which will save the LMSC \$200. The motion was seconded and accepted. After further discussion and corrections the 1995 budget was accepted. (See attached).

3. Expenses Request Form - Meegan Wilson presented an expense request form for use by the officers and convention delegates that should make things easier for the treasurer and for determining our budget.

B. Registration Report - Charlie Kohnken reported that as of October 8, 1994 there are 995 registered swimmers (1013 were registered in 1993) and 23 registered clubs in the Florida LMSC. One swimmer transferred out of our LMSC. The registration form has again been changed but fees are the same (\$23). New registration packets will be sent out by late October or early November to each club registrar. Charlie will also include team rosters and he requests club registrars to contact those who do not reregister. He also plans to include a 1993 list of those swimmers who did not register in 1994.

Charlie recommends that everyone register early so that there will be no delay in receiving "Swim" magazine and the LMSC newsletter. Make sure that all information on the registration form is correct and legible. Swimmers registering after September 1, 1995 can register at a reduced rate (\$18).

Charlie will include a survey in each registration packet requesting information about each local club. Please fill it out and return it to Charlie.

C. Records - Catie Cooper submitted her report since she was unable to attend the meeting. Long course top 10 records have been turned in to National and Dixie Zone. Catie will be working on the Florida LCM Top 5 over the next several weeks.

D. Sanctions - Richard Avery filled in for Bill Uhrich while on vacation and reported that he sanctioned a 5K race.

E. Newsletter - No report.

### III. Unfinished Business -

A. Richard Avery reminded everyone about no diving in the warm up pool. Among suggestions to emphasize this were to put a reminder in the newsletter and on meet entry forms. Swimmers can be disqualified from meets if this rule is ignored.

B. Election of 1995 Officers - The proposed ballot was unanimously accepted. The following officers will serve on the Florida LMSC board for the next two years: Chairman, Harold Ferris (SPM); Secretary, Meegan Wilson (FAST); Treasurer, Donald "Chip" Jones

(SPM); Registrar, Charlie Kohnken (SPM); Sanctions, Bill Uhrich (HLJ); Records, Jeff Perout (HLJ); and Newsletter Editor, Jim Donnelly (SMS). Exchange of information from old officers to new will take place over the next two months. Jim Donnelly is accepting newsletter information now since he will start as newsletter editor at once.

A suggestion was made to combine Officials and Safety Chair. Frank Tillotson has offered to fill this non-board position. A motion was made, seconded and passed to table this item until the next meeting.

C. Bylaws Changes - The following bylaws changes were accepted as read:

Article I, Section 4 - Change October 1st through September 30th to January 1st to December 31st. To comply with current registration dates.

Article VII, Section 1 - Change October to January and September to December. To be on the same fiscal year as USMS.

Article IV, Section 5; Article V, Section 2 and Article VI, Section 2 - Change bi-annual to biennial. Article VI, Section 4 - change bi-annually to biennially. This was the intended wording.

Article VIII, Amendment 2 was removed since convention delegates' expenses will be reevaluated each year against the budget.

Article VII, Section 3 illicited much discussion. Charlie Kohnken stated that two signature requirements would hold up registration reimbursements to USMS. He also stated that he needed to be one of the authorized signatures. It was pointed out that at the last business meeting those present felt that it was good business practice to have two signatures. Dick Avery said that he did not like having two people writing checks simultaneously, since it was difficult for him to keep track of the expenses.

Harold Ferris moved to add Registrar as one of the authorized signatures. This will help expedite reimbursements to USMS. The motion was seconded and passed.

The following bylaws change was accepted with the above inclusion:

Previously - All checks ... shall be signed by either the Chairman or Treasurer. The authorized signatures shall be of the Chairman, Secretary or Treasurer.

Changed to - All checks... shall be signed by two authorized signatures. Four authorized signatures should be on file at the bank. The authorized signatures shall be of the Chairman, Secretary, Treasurer and Registrar. The Treasurer's accounts shall be examined annually by an auditor or an auditing committee of not less than three members, who, satisfied that the treasurer's annual report is correct, shall sign a statement of that fact at the end of the report. The auditor or auditing committee shall be appointed by the Executive Board. The auditors report shall be given at the next regular meeting after their appointment;

Meegan Wilson proposed to incorporate all bylaw changes and previous amendments directly into the bylaws. This suggestion was unanimously accepted.

#### IV. New Business

A. Catie Cooper and Frank Tillotson, having served on the the Florida LMSC board for 10 years, were each presented with a plaque thanking them for their years of service to the Florida LMSC.

B. 1995 National Convention - highlights of the convention are attached.

C. A 1995 swim calendar was passed out and corrections and changes were made.(See attached.)

#### V. Announcements

Our next business meeting of the Florida LMSC will be held at the 25th annual SCY meet in St. Pete on April 8, 1995 unless an earlier meeting is deemed necessary.

The meeting was adjourned at 6:20 p.m.

Respectfully Submitted,  
Nancy Saliwanchik  
Acting Secretary