

<b>Committee Name:</b>	Florida LMSC Conference Call	<b>Meeting #:</b>	#1 of 2019
<b>LMSC President:</b>	Jillian Wilkins	<b>Vice Chair:</b>	Bob Jennings
<b>Minutes recorded by:</b>	Cheryl Kupan, Secretary	<b>Date/time of meeting:</b>	January 24, 2019 7:30pm EST

#### **Motions Passed:**

- 1) Approved a motion by Bob Jennings to approve the last meeting's minutes.
- 2) Approved a motion by Scott Bay to keep the FL LMSC's current Open Water fee at \$22 of which only \$2 goes to the FL LMSC.

#### **Motion(s) Not Passed:**

- 1) None.

**Number of Board & Committee members present: 10**

**Committee members present (list all, including chair and vice chair):** Scott Bay, Joan Campbell, Sheila Carpenter-van Dijk, Bob Jennings, Nancy Kryka, Cheryl Kupan, Anna Lea Matysek, David Miner, Meredith Moore and Jillian Wilkins

**Number of other FL LMSC members present: 0**

#### **MINUTES:**

1) **WELCOME & ROLL CALL** (Jillian Wilkins): The call was called to order at 7:30pm EST.  
Happy New Year everyone.

2) **APPROVAL OF LAST MEETING'S MINUTES:** (Jillian Wilkins)  
Motion by Bob to approve the Annual Meeting minutes, 2<sup>nd</sup> by Joan Campbell.  
All voted in favor, none opposed. Motion passes.

3) **REGISTRAR REPORT:** (Meredith Moore)

So far for 2019, we have:

1595 member registrations, 60 club registrations and 2 workout group registrations.

We are at 68% of our total 2018 registrations of 2352. 54% Men, 46% Women.

- USMS national office doesn't understand out of state transfers
- We are going to make a new form for all them to understand and it will have both options \$8 and \$0 for athletes to fill out

4) **OPEN WATER FEE** (David Miner)

At Convention, the HOD approved to raise the Open Water (OW hereafter) single event fee from \$15 to \$20. The FL LMSC charges \$7 on top of the USMS OW fee raising our OW fee in our LMSC to \$27/swimmer/event.

Motion by Scott Bay to keep the FL LMSC's current OW, one-event fee at \$22 of which now \$2 goes to the FL LMSC. 2<sup>nd</sup> by Cheryl Kupan. All in favor, none opposed. Motion passes.

- Tropical Splash is in April and is already sanctioned
- No other sanctioned OW events are scheduled for LMSC at this time
- Red tide almost gone in the area which is great, so we are looking forward to getting people back in the water
- We asked David to write an article for his events.

5) **2019 BUDGET & FINANCE REPORT** (Nancy Kryka)

- Final 2019 Budget due to USMS by April 30, 2019 (please see the 2019 budget attached)
- USMS has not sent the form yet
- 2018 we ended up ahead of budget by \$8000 because we spent less money at convention and less money on meets

6) **SCHOLARSHIPS TO COACHES FOR USMS COURSES** (Nancy Kryka)

Request from Marianne Groening at USMS National Office, Jan. 9, 2019 about offering scholarships to coaches taking USMS course.

Upcoming courses:

Sat. Feb. 23	Coach Certification for Levels 1+2 and Level 3
Sat. Feb. 23 & Sun. Feb. 24	Clinic Course for Coaches
Sun. Feb. 24	USMS Stroke Development Clinic
Sun. Feb. 24	ALTS Instructor Certification

*Response from Nancy to Marianne:*

Hi Marianne,

The Florida LMSC offers a \$75 ALTS and a \$50 Coaches scholarship upon successful course completion.

Please email your scholarship request to: [FLTreasurer@usmastersswimming.org](mailto:FLTreasurer@usmastersswimming.org)

7) **SUBCOMMITTEE REPORTS****A. NEWSLETTER:** (Shelia Carpenter-van Dijk)

Just a reminder that any articles, team news, upcoming meets, etc... for our February LMSC Newsletter are due into our Newsletter Editor, Sheila, in the next day or two. Her email is: [sheilacv@verizon.net](mailto:sheilacv@verizon.net)

**B. AWARDS & SOCIALS** (Erin Condon – not on the call)

- Awards for the 2019 luncheon have been selected/ordered
- Our annual luncheon will be at the conclusion of Saturday events at the Clearwater Valentine's meet. I will be reaching out to Cheryl next week to arrange for the catering. The Bright House Room has already been reserved for us.
- I will be sending out notifications to awards recipients and nominators in the next 24-48 hours to personally invite them to the luncheon.

8) **OLD BUSINESS:**

Schedule for FL LMSC Board meetings for the remainder of 2019:

- **May 23<sup>rd</sup>** at 8:00pm Conference call
- **August 22<sup>nd</sup>** at 7:30pm Conference call
- **October 12<sup>th</sup>** at ~5pm | the conclusion of the RG11 meet – Annual Meeting

9) **NEW BUSINESS:**

Jillian: Can we include on the website that anyone is welcome to join our meeting and/or conference calls?

Everyone agreed they are okay with allowing non-Board members on the call going forward.

Motion by Scott to adjourn, 2<sup>nd</sup> by Cheryl. All in favor, none opposed. Meeting adjourned at 7:55pm

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FL LMSC Profit and Loss Statement	2019	Jan YTD 2019	2019	2018	Dec YTD 2018	2017	2016	2019
Income	Budget	Actuals	Actuals to Budget	Budget	Actuals	Actuals	Actuals	Notes
Registration Fees to LMSC	\$23,890	\$7,134	-\$16,756	\$23,202	\$22,304	\$20,246	\$25,604	2450 ind@\$8 + 62 club@\$11 + 164 OEVT@\$22
Donations	\$250	\$265	\$15	\$0	\$545			
Sanction Fees paid to LMSC	\$2,000	\$0	-\$2,000	\$0	\$2,245			
Interest	\$10	\$0	-\$10	\$15	\$12	\$12	\$12	
<b>Total Income</b>	\$26,150	\$7,399	-\$18,751	\$23,217	\$25,106	\$20,258	\$25,616	
<b>Expense</b>								
Meet expense	\$5,643	\$0	\$5,643	\$10,954	\$5,929	\$8,353	\$9,293	
Convention	\$10,180	\$0	\$10,180	\$8,600	\$4,837	\$8,025	\$7,063	6 vote+3 auto voting+1 auto voting chair
Registration Fees to USMS	\$4,312	\$75	\$4,237	\$0	\$3,009			17 ind@\$43 + 7 club@\$43 + 164 OEVT@\$15
Conv Social	\$0	\$0	\$0	\$0	\$167	\$0	\$0	
Pan Am Meet Exp	\$0	\$0	\$0	\$9,000	\$9,000	\$0	\$0	
ALTS	\$450	\$0	\$450	\$600	\$225	\$75	\$750	6 people
Awards Banquet	\$475	\$0	\$475	\$494	\$456	\$494	\$388	
Sanction Fees	\$4,065	\$50	\$4,015	\$2,100	\$4,860	\$2,815	\$1,718	To Go: 5 pool meets. See Meet Expense
Registration Exp	\$1,340	\$0	\$1,340	\$1,340	\$1,265	\$1,259	\$885	727.50 2018 to IRS
Newsletter	\$0	\$0	\$0	\$0	\$0	\$0	\$13	
Web Site	\$12	\$0	\$12	\$12	\$0	\$12	\$18	
Gifts	\$600	\$0	\$600	\$900	\$318	\$505	\$245	
Fees	\$61	\$61	\$0	\$61	\$61	\$61	\$61	
Coach Cert	\$400	\$0	\$400	\$500	\$150	\$50	\$900	8 people
Office	\$51	\$0	\$51	\$51	\$33	\$63	\$518	
Travel	\$1,400	\$0	\$1,400	\$1,400	\$0	\$387	\$77	
USMS Clinics	\$0	\$0	\$0	\$0	\$0	\$0	\$345	
<b>Total Expense</b>	\$28,989	\$186	\$28,803	\$36,012	\$30,310	\$22,099	\$22,274	
<b>Profit/(Loss)</b>	-\$2,839	\$7,213	\$10,052	-\$12,795	-\$5,204	-\$1,841	\$3,342	
<b>FL LMSC Balance Sheet</b>	<b>Budget</b>	<b>Actuals</b>	<b>Varianc</b>	<b>Budget</b>	<b>Actuals</b>	<b>Actuals</b>	<b>Actuals</b>	
Savings Account	\$24,320	\$36,973	\$12,653	\$27,159	\$36,973	\$39,954	\$39,941	
Checking	\$8,465	\$12,755	\$4,290	\$8,465	\$6,250	\$8,465	\$10,318	
<b>Total Assets</b>	\$32,785	\$49,728	\$16,943	\$35,624	\$43,223	\$48,419	\$50,259	
<b>Liabilities and Net Assets</b>								
Liabilities	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
Net Assets	\$32,785	\$49,728	\$16,943	\$35,624	\$43,223	\$48,419	\$50,259	
<b>Total Liabilities and Net</b>	\$32,785	\$49,728	\$16,943	\$35,624	\$43,223	\$48,419	\$50,259	

2019 FL LMSC Jan YTD Budget Statement

Statement of Revenue and Expense			Statement of Assets and Fund Balances		
Revenue			Assets		
Individual Registrations	\$7,023		Cash-Checking Account	\$12,755	
Club Registrations	\$111		Cash-Savings Account	\$36,973	
One Event Registrations	\$0		Total Assets	\$49,728	
Transfers	\$0				
One Event converted to full	\$0				
Donations	\$265				
Sanction Fee	\$0				
Interest	\$0				
Total Revenue	\$7,399				
Expense			Fund Balance		
Individual Registrations to USMS	\$75		End of 2018	\$43,223	
Club Registrations to USMS	\$0		Net Excess (Deficit)	\$6,505	
One Event Registrations to USMS	\$0		YTD 2019	\$49,728	
Registration Expense	\$479				
Awards Banquet	\$0				
Meet Expense	\$0				
ALTS	\$0				
Sanction Fees paid to USMS	\$50				
Office Expenses					
Postage	\$229				
Copying	\$0				
Other	\$0				
Total Office	\$229				
Newsletter	\$0				
Website	\$0				
Convention					
Hotel	\$0				
Food	\$0				
Registration	\$0				
Transportation	\$0				
Social	\$0				
Total Convention including Social	\$0				
Gifts	\$0				
Fees	\$61				
Coach Certification	\$0				
Travel	\$0				
Total Expenditures	\$894				
Net Excess (Deficit) Revenue over Expense	\$6,505				

		Total	LMSC
2019	Individual	\$51	\$8
	Club	\$54	\$11
	OEVT	\$22	\$7
	Out of State Transfers	\$8	
2019 (Oct)	Individual	\$53	\$8
	OEVT	\$22	\$2
	Club	\$56	\$11
Transfers=\$0	Registration Summary		
	Individual	\$6,948	
	Club	\$111	
	One Event	\$0	
	Transfers	\$0	
	OEVT Converted to full	\$0	
	Donations	\$265	
	Total Registration	\$7,324	
	x-check	\$22,304	
	2019 MISC	\$478.50	
	x-check		\$49,728
	Fund Balance		\$49,728

FL LMSC Convention 2019 Worksheet St Louis MO- Based on 2016 BUDGET for Atlanta							
			.30/mile car;650 miles	hotel 1/2 rate \$132 max 5 normal 4			6 voting are allotted, Optional to pay for travel and the remaining are
Type	Name	Convention	Plane shuttle parking Travel	\$30 tax, not all	Food = \$100	Total	Minimum Required
FL Vote 1	Scott Bay	\$170.00	\$500.00	\$350.00	\$100.00	\$1,120	\$620
FL Vote 2	Meegan Wilson	\$170.00	\$500.00	\$350.00	\$100.00	\$1,120	\$620
FL Vote 3	Jillian Wilkins	\$170.00	\$500.00	\$350.00	\$100.00	\$1,120	\$620
FL Vote 4	Cheryl Kupan	\$170.00	\$500.00	\$350.00	\$100.00	\$1,120	\$620
FL Vote 5		\$170.00	\$500.00	\$350.00	\$100.00	\$1,120	\$620
FL Vote 6		\$170.00	\$500.00	\$350.00	\$100.00	\$1,120	\$620
Auto Voting 2	Laura Groselle	\$170.00	\$500.00	\$350.00	\$100.00	\$1,120	\$620
Auto Voting 1	Jack Groselle	\$170.00	\$500.00	\$350.00	\$100.00	\$1,120	\$0
Auto Voting 3	Joannie Campbel	\$170.00	\$500.00	\$350.00	\$100.00	\$1,120	\$0
Auto Voting Chair 1	Bob Jennings	USMS pays	USMS pays	USMS pays	\$100.00	\$100	\$100
Total						\$10,180	\$4,440

## Online Entry Fees Reimbursed by the Florida LMSC for Sanctioned Events

Meet Expense (Online Entry Fees)	Estimated # 2019 entrants	Proposed 2019 Budget (@ \$3/entrant)	# 2018 swimmers (est.)	Estimated 2018 cost	# 2017 swimmers	2017 Actual cost	# 2016 swimmers	2016 Actual cost
Valentine meet	192	\$ 576	192	\$ 700	196	?	183	\$ 737
St Pete SCY meet	114	\$ 342	114	\$ 400	138	?	153	\$ 463
Ocala Spring Meet	22	\$ 66	22	\$ 66	17	\$ -	13	\$ -
NTC Masters Spring Classic	0	\$ -	0	\$ -	45	\$ -	0	\$ -
Lido Key (OW)	200	\$ 600	164	\$ 2,013	177	\$ 2,133	158	\$ 1,892
Hurricane Man (OW)	250	\$ 750	195	\$ 833	305	\$ 1,220	332	\$ 1,350
Tropical Splash (OW)	225	\$ 675	148	\$ 591	256	\$ 750	311	\$ 1,089
Naples T2 meet	50	\$ 150	0	\$ -	0	\$ -	0	\$ -
Bumpy Jones meet	155	\$ 465	155	\$ 600	128	\$ 501	151	\$ 571
St Pete LCM meet	121	\$ 363	121	\$ 400	107	?	139	\$ 402
Pan Am Meet	0	\$ -	1709	?	0	\$ -	0	\$ -
Pan Am (OW)	0	\$ -	400	?	0	\$ -	0	\$ -
Ocala Fall Meet	22	\$ 66	22	\$ -	14	\$ -	18	\$ -
Dog Days/Tails End meet	60	\$ 180	60	\$ 200	0 (canc.)	\$ 119	78	\$ 250
Rowdy meet	350	\$ 1,050	350	\$ 1,950	302	\$ 1,373	347	\$ 1,940
Shark Tank meet	120	\$ 360	120	\$ 400	116	\$ 408	129	\$ 428
Swim DeSoto (OW)	0	\$ -	0	\$ -	0	\$ -	100	\$ 1,156
<b>Total</b>		<b>\$ 5,643</b>		<b>\$ 8,153</b>		<b>\$ 6,504</b>		<b>\$ 10,278</b>

OEVT Proposal	Total OEVT = \$27 & LMSC = \$7	Total OEVT = \$22 & LMSC = \$2	
FL LMSC Profit and Loss Statement	<b>2019</b>	<b>2019</b>	
<b>Income</b>	<b>Budget</b>	<b>Budget</b>	<b>Delta</b>
Registration Fees to LMSC	\$24,710	\$23,890	-\$820
<b>Expense</b>			
Registration Fees to USMS	\$4,312	\$4,312	\$0
<b>Profit/(Loss)</b>	-\$2,019	-\$2,839	-\$820
<b>Total Assets</b>	\$33,605	\$32,785	-\$820