

Florida LMSC Annual “Virtual Meeting” – October 20, 2021

Chair: Cheryl Kupan	Session #: 4
Minutes recorded by: Shelley Stewart, Secretary	Vice Chair: Bob Jennings
	Date/time of meeting: October 20, 2021, 7pm EDT

Motions Passed:

- 1) Approved the July 2021 minutes
- 2) Approved the 2022 Proposed Budget
- 3) Approved the Membership Report
- 4) Approved the Chair Reports
- 5) Approved Budget Proposal #4 - 12 Shirts for officials; \$500 estimated budget (to be confirmed with estimate to be provided)
- 6) Approved Budget Proposal #5 - 25 Name tags for officials; \$250 estimated budget (to be confirmed with estimate to be provided)

Motions Not Passed:

- 1) Did not approved the Officials proposals #1, #2 and #3 as all need more detail and a process.

Number of Committee members present: 9	Absent: 4	Number of other delegates present: 4
Committee members present: Cheryl Kupan, Bob Jennings, Shelley Stewart, Terri Goodman, Anna Lea Matysek, Meegan Wilson, Mike Whaley, Nancy Kryka and Jillian Wilkins (past Chair)		
Committee members Absent: Christopher Rieder, Cindi Wood, Scott Bay and Shelia Carpenter-van Dijk		
Others present: Andy Kroupa, BJ Graham, Joan Campbell and William Kloppe		

MINUTES:

The meeting was called to order at 7:01 EDT.

1. APPROVAL OF THE LAST MEETING’S MINUTES

Motion by Bob Jennings to approve last meeting’s minutes (July 2021), second by Anna Lea Matysek.

All in favor, none opposed, no further discussion. **Motion passes.**

2. FINANCE REPORT – TERRI GOODMAN

End of 2021 - estimating \$84,000 in assets

Mike Whaley had some questions:

*What is “\$12 workout groups” meant on the Finance Report.

*Awards budget - Is that for 2019, 2020 and 2021? Terri: the line item is for one year. Cheryl: all 3 years will be expensed in 2021 since the banquet is in 2022.

**Officials and Coaching should it be Officials Clinics or Officials Certification, Refresher...?"*

Serves as a reimbursement? Was it for Officials Rules books?

Terri: It's actually a duplicate and I will remove 'Officials and Coaching' on Finance Report

For Awards, I'll add \$250.00 since we have to catch up on issuing awards for 2019, 2020 and 2021.

Cheryl: I haven't received any other proposals. There was discussion about a swim clinic proposal that hopefully we will receive in January, estimated to be \$2000-\$2100 per event.

Motion by Nancy Kryka to approve 2022 Proposed Budget with edits we discussed, 2nd by Bob Jennings. All in favor, none opposed, no further discussion. **Motion passes.**

3. MEMBERSHIP COORDINATOR REPORT – CINDI WOOD (Cheryl is representing Cindi)

Motion by Anna Lea to approve the Membership Report, 2nd Mike Whaley.

All in favor, none opposed, no further discussion. **Motion passes.**

4. CHAIR REPORTS (all reports in their entirety are attached)

A. AWARDS & SOCIAL – CHERYL KUPAN

I plan to have awards luncheon after Valentine's Meet in Clearwater after the Saturday session on February 2022 if the facility will allow us to. Joan Campbell: I don't think they'll have a problem.

Cheryl: I formalized the process, with the help of Meegan & Anna Lea editing, by creating forms to fill out rather than receiving random emails, letters, etc... All are live on the FL LMSC Awards page, deadline is Dec. 31st.

B. NEWSLETTER – SHEILA CARPENTER-VAN DIJK

Deadlines for 2022 newsletter submissions are: January 15, April 15, July 15 and October 15.

C. OFFICIALS – MIKE WHALEY

Recruiting and sustaining officials is a critical issue.

Cheryl: Question - is it our responsibility to find officials for Senior Games?

Mike: It's a recognized event so it's a courtesy to provide them, assist with providing them at least.

Meegan: It supports our provisioning of officials at meets for our swimmers.

Anna Lea: No, it's not our direct responsibility.

D. RECORDS - NANCY KRYKA

Automated records system is now in place, FL LMSC. It is working really well and looks good too.

E. SANCTIONS & TOP TEN – ANNA LEA MATYSEK & JIM MATYSEK

FL LMSC is doing very well with the number of meets we offered this year.

Issues: It's becoming more difficult for Anna Lea Matysek to get back end results from meets.

Consulted with Pacific LMSC, they have Meet Directors send this data to them.

Anna Lea has created a proposed FL LMSC policy to this end.

F. SENIOR GAMES LIAISON – MIKE WHALEY

2022 National Senior Games - Registration is open.

Motion by Bob Jennings- to approve the Chair Reports, 2nd Mike Whaley.

All in favor, none opposed, no further discussion. **Motion passes.**

5. CONVENTION:

This year's delegates were Cheryl, Jillian and Joannie. Open up for discussion for those who attended.

Topics of note:

Nancy Kryka received the Dot Donnelly award.

Thank you Anna Lea for assisting with the memoriam video of those who have passed in the last year.

New Southeast Zone Chair, Randy Marchman was elected to replace Ed Saltzman.

Budget cannot be discussed at House of Delegates

2022 Convention will be in person

6. OLD BUSINESS:

7. NEW BUSINESS:

A. Volunteer Relay (Cheryl) if you are interested in attending, please email me -- I don't see sending more than 2 people

B. Officials Proposals

#1 Approved at last meeting and in budget

#2 Needs to be revised as there is no process of how this will be coordinated and the numbers in the proposal are not right. There are lots of logistics and details to be addressed: purchasing, disbursement, accountability. Meet Director or Meet Referee or Head Official may be designated responsible.

We need some way of ensuring the gift cards are provided to the proper people. Committee to discuss gift cards - Mike, Nancy and Terri

Meegan/Mike - a minimum of two officials is required; 6-8 per day. Total number of officials per 2-3 day meet = 10. Meegan suggested that the Head Official buy gift cards and get reimbursed.

Cheryl: a process needs to be in place as you cannot put the onus on the Meet Director or the Head Official to do this for the LMSC.

#3 Has been addressed

#4 (12) \$41 per shirt - Shirts for USMS trained officials for those credentialed and who work the deck. Mike will keep track of who gets a shirt. Get permission to use USMS logo.

Anna Lea: Issues - sizes, cost in terms of ordering small quantities, embroidery, preference of fabric types.

Cheryl: These shirts already exist on USMS Shop on SwimOutlet (\$24) and I would like you to get in writing from USMS that we have permission to use their logo as well as estimates before work is ordered.

Motion by Anna Lea to vote to approve, 2nd by Mike Whaley. 8 votes in favor; 2 opposed

Motion passes.

#5 Magnetic name tags 25 (\$9)

Cheryl: USMS sends name tags to USMS Officials upon certification; seems like a duplication to me.

Motion by Anna Lea to vote to approve, 2nd by Mike Whaley. 9 votes in favor; 1 opposed.

Motion passes.

The meeting was adjourned at 8:35 EDT

Next call/meeting: Cheryl will propose some dates and times in the near future.

Attachments:

- 2022 Proposed Budget
- Membership Coordinator Report
- Committee reports: Awards, Newsletter, Officials, Records, Sanctions|Top Ten and Webmaster



Finance Report

Terri Goodman, Treasurer

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2022 FL LMSC Budget Proposal

	2022 Proposed Budget	2021 Projected	2021 YTD (Oct. 1)	2021 Budget	2020 Final
INCOME					
Club	\$ 684	\$276	\$264		\$467
Current Year Memberships	\$ 27,600	\$16,750	\$16,152		\$4,392
Registration		\$2,760	\$2,760	\$29,876	\$13,646
Year Plus Memberships		\$5,200	\$5,110		\$320
Donations	\$ 750	\$747	\$727	\$250	\$710
Interest	\$ 5	\$4	\$3	\$10	\$6
Recognition Fees		\$200	\$100		
Sanction Fees Paid to USMS				\$2,000	
USMS Payment to LMSC		-\$12	-\$12		\$96
Workout Group	\$ 24	\$24	\$12		\$47
TOTAL INCOME	\$ 29,063	\$25,948	\$25,115	\$32,136	\$19,684
EXPENSES					
ALTS 25%	\$ 450			\$450	\$225
Awards Banquet	\$ 475			\$475	
Coach Ad On		\$30	\$30		
Coach Certification	\$ 400			\$400	\$50
Convention & Volunteer Relay Fees		\$61	\$61	\$10,180	\$61
Registration (Sun Biz)	\$ 65	\$144	\$144		
Full Rule Book	\$ 100	\$90	\$90		\$3
Mini Rule Book	\$ 150	\$150	\$150		
Gifts	\$ 600	\$360	\$240	\$600	\$519
ISHOF	\$ 50	\$20	\$20		
Meet Expense (online entry \$3/entry)	\$ 4,320	\$2,379	\$1,779	\$5,643	\$1,833
Office Supplies (Zoom, Stamps, Envelopes)	\$ 800	\$500	\$368	\$51	\$294
Officials Coaching	\$ 250				\$248
Open Water Recognition Fee	\$ 1,000				
Pool Recognition Fee	\$ 800	\$300	\$300		
Pool Sanction Fee	\$ 450	\$300	\$300	\$4,065	\$0
Refund		\$24	\$24		
Reg Ind Refund		\$12	\$12		
Registration Expense (1099)	\$ 650	\$650		\$1,340	\$650
Reg Fees to USMS				\$3,120	
SSL/Website	\$ 65	\$75	\$75	\$64	\$65
Travel Convention & Volunteer Relay	\$ 10,400			\$750	
Uncategorized/Officials Mobile Training Team	\$ 1,200	\$24	\$24		
TOTAL EXPENSES	\$ 22,225	\$5,119	\$3,617	\$27,399	\$3,948
PROFIT /LOSS	\$ 6,838	\$20,829	\$21,497	\$4,737	\$15,735

2022 FL LMSC Budget Proposal

Details/Notes

REVENUE	Notes	Total
Memberships	2300 @ \$12	\$ 27,600.00
Unified Fee	57 @ \$12	\$ 684.00
Workout groups	<u>2 @ \$12</u>	\$ 24.00
Donations	750	\$ 750.00
Interest	\$5	\$ 5.00
TOTAL REVENUE		\$ 29,063.00

Due to Year Plus Memberships

EXPENSES	Notes	Total
Sanction Fee	9 Meets @\$50	\$ 450.00
Recognized	8 Meets @ \$100	\$ 800.00
Open Water Recognized	2 Meets @ \$500	\$ 1,000.00
Online Entry Reimb/Meet Exp	\$3/Entrant	\$ 4,320.00
ALTS Scholarships	6 @ \$75each	\$ 450.00
Awards		\$ 475.00
ISHOF		\$ 50.00
Registration (1099)		\$ 650.00
Website		\$ 65.00
Sunbiz		\$ 65.00
Officials Coaching		\$ 250.00
Coaching Cert	8 @ \$50	\$ 400.00
Zoom		\$ 200.00
Office (stamps,envelopes)		\$ 600.00
Gifts		\$ 600.00
Official Rule Books		\$ 250.00
Travel National Meeting	6 @ \$1200 each	\$ 7,200.00
Travel Volunteer Realy USMS	4 @ \$800	\$ 3,200.00
Officials Mobile Training Team	2 @ 600 each	\$ 1,200.00
TOTAL EXPENSES		\$ 22,225.00

Feb 2022: Clearwater Valentine's Meet	\$ 200
Mar 2022: St. Pete Bob Beach SCY Meet	\$ 140
Apr 2022: Sarasota SCY Meet (if Rick decides to hold one)	\$ 120
May 2022: St Pete Hurricane Man open water race (if they decide to hold it)	\$ 140
Jun 2022: Bumpy Jones LCM Meet	\$ 150
Jul 2022: St. Pete LCM Meet	\$ 160
Sep 2022: Clearwater Dog Days Meet	\$ 80
Oct 2022: Rowdy Gaines	\$ 300
Nov 2022: Sarasota Shark Tank Meet	\$ 150
Total entrants: 1440	\$ 1,440
TOTAL Reimbursement to Meet Directors @\$3.00/entrant	\$ 4,320

FL LMSC
2020 Financial Report

1	Account	Amount	Type	Description
Assets				
	1000 · Cash	63,312.62	Bank	Checking, Savings & Petty Cash
	1200 · Investments	0.00	Other Current Asset	CD's, Marketable Securities, Etc
	1500 · Furniture and Equipment	0.00	Fixed Asset	Furniture & Equipment with useful life exceeding one year and individual cost greater than \$500
	1600 · Other Assets	0.00	Other Asset	Other assets that do not fit into other defined categories such as: Prepaids, deposits etc
Total Assets		63,312.62		
Liabilities and Fund Balances				
	2000 · Accounts Payable	0.00	Accounts Payable	Bills due, not to be paid immediately
	2100* · Credit Card	0.00	Credit Card	Credit card activity if you use one
	2600 · Other Liabilities	0.00	Other Current Liability	All other types of liabilities and accrued expenses
	3100 · Restricted Fund Balances	0.00	Equity	Balance of Funds that are restricted for specific uses
	3200 · Unrestricted Fund Balances	47,578.58	Equity	Balance of Funds available for general purposes. Equivalent to Retained Earnings in for profit company.
	3900 · Current Year Surplus (Deficit)	15,734.04	Equity	Current year net Surplus or (Deficit)
Total Liabilities and Fund Balances		63,312.62		
Revenues				
	4000 · Membership fees	18,978.00	Income	Individuals, Clubs and Workout Group membership fees
	4100 · Meet/Open Water Revenue	0.00	Income	Sanction fees, meet entry fees,
	4800 · Interest and Dividend Income	5.53	Other Income	Revenue from investments in cash, securities, and property.
	4850 · Capital Gains (Losses)	0.00	Other Income	Gains or losses from sales of securities and capital gain dividends
	4900 · Other Types of Income	700.00	Income	Any income received that doesn't fit in other defined categories
Total Revenues		19,683.53		
Expenses				
	5000 · Programs & activities	1,833.00	Expense	All expenses related to USMS mission: To promote health, wellness, fitness and competition for adults through swimming..
	5500 · Annual Meeting	0.00	Expensea1	Cost of sending participants to Annual Meeting; travel, lodging and meals..
	5600 · Adult Learn to Swim	225.00	Expense	Expenses supporting programs for adults to learn to swim
	5700 · Coach and Club Development	300.80	Expense	Costs to support and/or develop LMSC coaches and clubs
	6000 · Administrative Expenses	356.24	Expense	All costs associated with running the LMSC that do not relate to Program & Activities...
	6100 · Website and social media	65.44	Expense	Website maintenance, domain ownership, etc.
	6200 · Paid Membership Coordinator	650.01	Expense	Expenses paid to Membership Coordinator as professional fees or salary
	6300 · Other Expenses	519.00	Expense	Any other expenses that don't fit in other defined categories
Total Expenses		3,949.49		
Surplus (Deficit)		15,734.04		
Assets = Liabilities		0.00	s/b = 0	
Surplus (Deficit) equal BS		0.00	s/b = 0	
Report Progress			Complete	
Did you pay \$600 or more for services this year?			Yes	
If yes, did you send them a 1099?			Yes	

FL LMSC MEMBERSHIP REPORT (as of September 2021)

Membership Statistics At-a-Glance

<p>Florida 2021</p> <ul style="list-style-type: none"> 2,391 Members Registered <ul style="list-style-type: none"> 1,256 Men 1,135 Women 0 today 68 this month 	<p>Florida 2020</p> <ul style="list-style-type: none"> 2,133 Members Registered <ul style="list-style-type: none"> 1,139 Men 994 Women 2 today 59 this month 	<p>Florida Clubs</p> <ul style="list-style-type: none"> 62 registered clubs for 2022 <ul style="list-style-type: none"> 62 registered clubs for 2021 209 self-identified coaches for 2021 <ul style="list-style-type: none"> 180 self-identified coaches for 2020
<p>National 2021</p> <ul style="list-style-type: none"> 50,329 Members Registered <ul style="list-style-type: none"> 25,717 Men 24,612 Women 16 today 1,170 this month 	<p>National 2020</p> <ul style="list-style-type: none"> 51,333 Members Registered <ul style="list-style-type: none"> 27,071 Men 24,262 Women 57 today 1,039 this month 	<p>National Clubs</p> <ul style="list-style-type: none"> 879 registered clubs for 2022 <ul style="list-style-type: none"> 1,131 registered clubs for 2021 4,133 self-identified coaches for 2021 <ul style="list-style-type: none"> 4,155 self-identified coaches for 2020

FL LMSC	Sept. 2021	Sept. 2020	% Chg.
Men	1,256	1,139	10%
Women	<u>1,135</u>	<u>994</u>	14%
	2,391	2,133	12%
Total FL LMSC Clubs:	62	62	0%

USMS	Sept. 2021	Sept.2020	% Chg.
Men	25,717	27,071	-5%
Women	<u>24,612</u>	<u>24,262</u>	1%
Total USMS Members:	50,329	51,333	-2%
Total USMS Clubs:	879	1,131	-22%

Awards & Social Report, October 2021
Cheryl Kupan, Awards+Social Chair

It was determined that rather than let another year go by, that I would temporarily take over the Awards+Social duties. We can all use some good news and celebrate swimmer's accomplishments and those who contribute to their clubs and/or the Florida LMSC.

In February, we will once again have the FL LMSC Awards & Social lunch at the conclusion of the Saturday session of the Clearwater Valentine's Meet in February 2022, provided the meet will take place and that we can continue to use the Brighthouse room at the Long Center. My back up plan will be after the Saturday session of the St Pete Masters – Bob Beach SCY Meet in March/April (to be confirmed) as I know a few people there.

To put a little structure into the process, I've created some forms that will be posted in the next week or so on the FL LMSC website and forms will be due on December 31, 2021.

Last but not least, if you know a USMS registered swimmer or coach in the FL LMSC that would be ideal for this position, please have them read the job description on the website at and have them contact me directly at: FLChair@usms.org.

Any questions regarding Awards and/or Socials, please use the following email:
FLAwards@usms.org

Thank you,
Cheryl Kupan
Florida LMSC Chair and Awards & Social Chair

Newsletter Report, October 2021
Sheila Carpenter-van Dijk, Newsletter Editor

Our next FL LMSC newsletter is scheduled for February 2022 (oh my).
So, the deadline for that newsletter is January 15, 2022.

There is still time to submit articles for this quarter by Friday, October 22nd!
Please email Sheila at: FLEditor@usms.org

Our newsletter is published four times each year:

February
May
August
November

The deadline for each would be the 15th of the month previous:

January 15
April 15 (Tax Day)
July 15
October 15

Thank you.
Sheila Carpenter-van Dijk
FL LMSC Newsletter Editor

Officials Report, October 2021
Mike Whaley, Officials Chair

The following activities were completed during the year:

- proactively recruited volunteers to become credentialed USMS Officials
- sought out FL LMSC clubs to help recruit and staff deck position at Sanctioned and Recognized swim Meets with Officials
- supported FL Senior Games Swim Meets with LMSC officials
- supported Special Olympics Swim Meets (x2) with LMSC officials
- distributed USMS Rule Books to Senior Games Qualifier Meet Directors
- acted as an Observer for several SG Qualifiers
- developed 5 proposals supporting officials for the 2022 FL LMSC annual budget and review for the FL LMSC BoD and HoR
- conducted Officials refresher clinic to review and upgrade qualifications
- conducted liaison with LSC Officials to help coordinate deck staffing at Sanctioned and Recognized Meets
- participated as deck official at Spring and Summer Nationals
- submitted USMS and FL LMSC award nominations for LMSC members
- participated as Florida LMSC Delegate to the USMS Convention
 - Awards Committee Meeting
 - Grievance Process Webinar
 - Development Committee Meeting
 - Championship Committee Meeting
 - Officials Committee Meeting
 - New Delegate Orientation
 - South East Zone Meeting
 - Rules Committee Meeting
 - USMS Convention House of Delegates

Senior Games Liaison Report, October 2021

Mike Whaley, Sr. Games Liaison Chair

The following activities were completed during the year:

- acted as Observer for several qualifiers
- liaised with several Event Coordinators
- issued several USMS Rule Books to Meet Referees
- coordinated LMSC support to Senior Games swim meets

2021 Florida Senior Games:

Athletes residing in Florida must finish in the top five of their age group at the local FSGs qualifier to qualify for the Florida Senior Games. Out-of-state athletes are not required to qualify.

Pool location: Coral Springs Aquatic Center, 12441 Royal Palm Blvd, Coral Springs, FL 33065

Florida Sports Foundation Events Manager: Karissa Pendleton

Meet Referee: Silky Labie

Dates: Saturday and Sunday, 11 & 12 December, 2021

Registration is open as of 1 September

FL Senior Games swim meet qualifiers opportunities between October and December, 2021.

- Broward Senior Games
October 3-17, 2021
- Tampa Bay Active Life Games
October 4-12, 2021
- Cutler Bay Senior Games
October 18-22, 2021
- Ormond Beach Senior Games
October 23-30, 2021
- Martin County Senior Games
October 23-31, 2021
- Golden Age Games
November 5-14, 2021

2022 National Senior Games:

Online registration for the 2022 National Senior Games is open.

Swimming competition is scheduled Thursday, 12 May through Monday, 16 May. A detailed schedule is available on the 'Schedule of Events' page.

Qualifying Rules:

All first-, second-, third- and fourth-place winners or athletes meeting this NSGA's minimum performance standards in competition at a NSGA qualifying games will qualify for the 2022 National Senior Games.

Pool location: Plantation Central Park Aquatic Complex, 9151 NW Second St, Plantation, FL 33324

PRIORITY REGISTRATION PERIOD

Begins Wednesday, September 8, 2021, 1:00pm ET

Athletes who qualified at a 2020 State Senior Games and/or through the Adjusted Qualification Process adopted in response to the pandemic are eligible to register during the Priority Registration Period.

Once online registration begins athletes who FIRST qualify for a sport/event in 2021 will be eligible to register for the respective sport/event after the state qualifying senior games submits the 2021 results to NSGA, results are verified AND the respective state and sport are listed as verified on the NSGA Registration Webpage.

QUIET REGISTRATION PERIOD

Registration UNAVAILABLE Wednesday, December 8 - Monday, December 13, 2021 while NSGA completes Priority Registration and prepares for Open Registration.

OPEN REGISTRATION PERIOD

Begins Tuesday, December 14, 2021, 12:01am ET

In response to the pandemic an Open Registration Period is being offered to accommodate athletes (age 50+ by 12/31/2021) who are unable to qualify.

Teams and doubles partners who are qualified are eligible to register during the Priority Registration Period. Players, team members and partners who are unable to qualify will be eligible to register and join the team or partner during the Open Registration Period.

2023 National Senior Games - Pittsburgh, Pennsylvania

The Games returns to "The City of Champions"

2022 State Games of America:

The State Games of America is an Olympic-style event featuring competition between State Games medal winners (gold, silver, bronze) from across the nation. There are currently 30 states conducting or organizing statewide sports festivals known as State Games. The 2022 State Games of America will be held July 27- August 1, 2022 in Ames-Des Moines, Iowa in July, 2022.

Records Report, October 2021
Nancy Kryka, Records Chair

Nancy completed the reformatting of the records and updated all the records manually for 2020, which Meegan posted on our website.

During the reformatting work she did, Nancy discovered the SCM individual records were updated to be SCY records in 2005. This required her to go back to 2004 and then go through the yearly update to correct the mistake and the SCM records are now corrected and posted on our website.

Nancy's husband, Jim, has the individual automation code working pretty well, so Nancy was able to use it to update the Florida records at the end of June when the SCY 2021 Top 10 were released.

The relay records code automation is not done and the relays were updated by hand.

Thank-you to Jim and Anna Lea Matysek for their knowledge and advice.

Any questions regarding the FL LMSC records, please use the following email:
FLRecords@usms.org

Thank you,
Nancy Kryka
Florida LMSC Records Chair

Florida LMSC Sanctions & Top 10 Report

Anna Lea Matysek, October 14, 2021

Status of Meets in the Florida LMSC

We have been lucky to host more meets in 2021 than any other LMSC in the country. (In the two largest LMSCs, there were seven meets held in Southern Pacific, located in Southern California, and only one meet held in Pacific, located in Northern California.

A number of national and world records were set at virtually all of the sanctioned meets, some by swimmers who traveled from other parts of the country to attend.

Meets held in the LMSC over the past year and scheduled for the remainder of 2021

The Southeast Zone website (<http://southeastzone.org>) has a list of all meets scheduled in our zone.

Date	Event Title	Course	Sanction Type
Nov 7-8 (2020)	Shark Tank Intersquad SCM Meet 62 participants	SCM	Sanction
Dec 5-6 (2020)	Florida State Senior Games 170 participants (115 were USMS members)	SCY	Recognition
Dec 20 (2020)	St Pete Masters SCM Intersquad Meet 37 participants	SCM	Sanction
February 6	Gulf Coast Games for Life (Senior Games) 56 participants (52 were USMS members)	SCY	Recognition
February 14	SPM Love of Swimming Intersquad Meet (St. Pete) 26 participants	SCY	Sanction
April 17-18	Sarasota Sharks "Take a Bite out of COVID Invitational" 171 participants	SCY	Sanction
May 4	Capital City Senior Games (Tallahassee) 29 participants (15 were USMS members)	SCY	Recognition
June 5-6	Bumpy Jones Classic Long Course Meet (Sarasota) 153 participants	LCM	Sanction
July 31	Good Life Games/Pinellas County Senior Games (Clearwater) 42 participants (40 were USMS members)	LCM	Recognition
August 14-15	St. Pete Masters Long Course Swimming Championship 171 participants	LCM	Sanction
September 11	Dog Days LCM Meet (Clearwater) 57 participants	LCM	Sanction
September 12	Annual Gainesville Senior Games Swimming 61 participants (40 were USMS members)	SCY	Recognition
October 15-17	Rowdy Gaines Masters Classic XII (Orlando) 306 entrants	SCM	Sanction
October 23	GCST Halloween Meet (dual-sanctioned with USA Swimming)	SCY	Sanction
November 6-7	Shark Tank Meet (Sarasota)	SCM	Sanction

Meet Results and Expectations from Meet Hosts

As the Top 10 recorder, I am responsible for uploading the meet results files to the USMS database after each meet, and then working to resolve any discrepancies that are found with the final times in a meet. There are always a handful of times that need to be investigated and fixed, which usually require looking at the meet documentation (such as the timer sheets).

This year I experienced difficulties obtaining both the meet results files in a timely manner, as well as the documentation from several meets. To prevent this issue in the future, I have written an agreement document that I will be presenting to a meet director when they apply for a sanction or recognition. The document describes the expectations for data collection during and after the meet and specifies a timeline for delivering that data to the LMSC Top 10 Recorder. The document also explains that the FL-LMSC subsidizes the sanction and recognition fees for all meet hosts, provided that the LMSC's requirements are met, and not meeting the requirements can result in future meets not being subsidized. A draft copy of that agreement document is attached, and I ask that it be approved as part of my report so that I can begin using it for sanction/recognition applications.

(See following pages for draft copy of sanction/recognition agreement document)

Florida Local Masters Swimming Committee (LMSC)

Agreement for Hosts of Sanctioned and Recognized Events

DRAFT

www.floridalmssc.org
Email: FLsanctions@usms.org

DRAFT

The issuance of a sanction or recognition for a Masters swim meet or open water race in the Florida LMSC is contingent upon the meet host's agreement to the below policy. Agreement may be sent in the form of an email message to the Florida LMSC Sanctions Chair.

In the expectation of a well-run event, the Florida LMSC pays the cost of the USMS event sanction or recognition fee (\$50 for sanctioned meets, \$100 for recognized meets, \$100 for open water) and a portion of the open water insurance fee for event hosts. Upon completion of a successful event, the LMSC will also reimburse the event host \$3.00 per entrant if an online entry system was used to take entries for a sanctioned (not recognized) event.

Before the event:

- The Event Host agrees to provide the name and contact information (email and phone) for the Meet Referee and the Admin Official (the person running the Hy-Tek computer at a meet or the timing system at an open water race).
- For swim meets, the Event Host agrees to set up the meet in Hy-Tek, to import the USMS national records, and to set the software to flag any new records per instructions from the Florida LMSC Sanctions Chair.

During the event:

- The Event Host agrees to follow all USMS rules as specified on the Florida LMSC website (<https://floridalmssc.org>), the USMS website (<https://www.usms.org>), and the USMS rule book (<https://www.usms.org/volunteer-central/us-masters-swimming-rule-book>). The Florida LMSC Sanctions Chair (FLsanctions@usms.org) will provide guidance as necessary.

After the event:

- The Event Host agrees to provide the following documentation to the Florida LMSC Top 10 Recorder per the below schedule. To avoid having to ship the documentation, it will usually be possible for the Top 10 Recorder to arrange for a swimmer attending the event to pick up the documents and deliver them to the Top 10 Recorder. Otherwise the documents must be scanned and emailed, or shipped to the Top 10 Recorder. The Florida LMSC will store the documents for a minimum of two years.

Please see the schedule on the next page for a list of items required to be sent to the Florida LMSC.

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Document	Time Frame
<ul style="list-style-type: none">• Heat Sheet showing lane assignments• Pool Measurement Form (if course contains a bulkhead)• Full Hy-Tek/Meet Manager backup file (starts with Swmmxxx)• Results Export file (Hy-Tek/MM results for USMS upload; starts with MeetResultsxxx)• PDF results (2-column, Publication Order)	Email within 48 hours of meet end to FLTopTen@usms.org
All National Record applications, SIGNED BY meet referee (printed from Hy-Tek/MM), with: <ul style="list-style-type: none">• Applicable timing system printouts• Applicable backup timer sheets• Relay card, if any• Applicable heat sheet showing lane assignments	Within 10 days of meet end (may be scanned and emailed, or picked up by a designated swimmer to be delivered to the LMSC Top 10 Recorder, or shipped via mail)
Full meet paperwork, including: <ul style="list-style-type: none">• All timing system printouts or tapes, by event, attached to printed results• All timer recorder sheets• All relay cards (if any)• All DQ slips• All split request forms	Within 10 days of meet end (may be scanned and emailed, or picked up by a designated swimmer to be delivered to the LMSC Top 10 Recorder, or shipped via mail)

The failure of an Event Host to follow the above requirements may result in penalties assessed by the LMSC for current or future meet sanction applications, including but not limited to a requirement for the Event Host to pay the USMS sanction fee, withholding of the online entry reimbursement, the assessment of a pre-event Performance Bond for future meets, or the denial of a future meet sanction.

I, the Event Host for the _____ event (name and date), agree to comply with the above Florida LMSC Agreement for Hosts of Sanctioned Events.

Signature: _____ Date signed: _____

(NOTE: The above statement may be sent in an email reply to the Florida LMSC sanctions chair, FLsanctions@usms.org, in lieu of signing this document)