

## FLORIDA LMSC Board Meeting, January 24, 2024

<b>Chair:</b>	Cheryl Kupan	<b>Session #:</b>	1
<b>Minutes recorded by:</b>	Zena Courtney	<b>Vice Chair:</b>	Kirk Clear
		<b>Date/time of meeting:</b>	Jan 24, 2024, 6:30pm EDT

### Motions Passed:

- 1) The 14 October August 2023 Minutes were approved with edits.
- 2) *Scott Bay made motion for interested parties to submit any additions to the 2024 budget to Terri Goodman by Noon 30 November 2023, second by Kirk Clear, all in favor, no one opposed. **Motion passed***
- 3) *Approved the Treasurer, Membership and Committee August 2023 Reports.*

- 1) Motions Not Passed: None

<b>Number of Committee members present: 11</b>	<b>Absent: 3</b>	<b>Number of other delegates present:</b>
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**Committee members present:** Nancy Kryka, Cindi Wood, Scott Bay, Terri Goodman, Samara Bay, Kirk Clear, Cheryl Kupan, Anna Lea Matysek, Meegan Wilson, Zena Courtney, Kelly Ezagury (new open water chair/former moved as of end of Nov 2023)

**Committee members Absent:** Carter Elliott, Jillian Wilkins, Jim Matysek

### January 24, 2024 MINUTES:

The meeting was called to order by Cheryl at **6:32** PM EDT.

#### 1. WELCOME & ROLL CALL (Cheryl)

#### 2. APPROVAL OF THE LAST MEETING'S MINUTES (Cheryl)

Minutes of the October 2023 meeting were approved without edits. Motion was made by Scott Bay to approve the minutes, second by Kirk Clear, all in favor, no one opposed.

**Motion passed.**

#### 3. FINANCE REPORT (Terri Goodman)

Terri reported that she heard that the USMS overall registration was down by 20% in 2022. Cheryl indicated that that was not true and that the 2022 number was at 55,988 versus the 2023 number at 56,560; actually a 1% increase. The FL LMSC net worth statement was reviewed which reflects a \$14,531 check received from USMS on 1/11/24. Comments were made to the proposed 2024 Budget report. The Office Gifts was reduced as the 2023 number had the FL LMSC straw hats. The budget for the officials was increased. Cheryl mentioned that the Travel and Entertainment budget number may be too high taking into consideration the Annual Meeting going Virtual. Relay Registration was increased, with that meeting focus on 'Building Community' (see link below). There was also discussion of a possible Coached Clinic in Hawaii

A motion was made by Anna Lea to approve the Treasurer reports, second by Zena Courtney, all in favor, no one opposed. **Motion passed.**

**Focus on Community at next relay:** <https://www.usms.org/about-usms/mission-vision-values>

#### **4. MEMBERSHIP REPORT (Cindi Wood)**

Cindi provided the Membership Report. Cindi's report showed that the FL LMSC 2024 membership is at 1749 members (921 Men, 828 Women; of which 292 registered this month). Last year, at this date, we had approximately 1268 members. This year we are up 481 swimmers YTD 2023. "Try a Club" ends January 31st. This brings in new swimmers to clubs who participate in the program. Statistically our biggest months for registration are February to April. The FL LMSC 2023 end of year registration number was 2737. A motion was made by Anna Lea to approve the Membership reports, second by Terri Goodman, all in favor, no one opposed. **Motion passed.**

#### **5. COMMITTEE REPORTS:**

A. AWARDS & SOCIAL REPORT (Cheryl Kupan) Cheryl reported that everything is set for the FL LMSC Awards Lunch after the Valentines Meet on February 10, 2024. Cheryl has emailed the nominators and nominees to attend the lunch.

#### D. OFFICIALS & RECORDS (NANCY KRYKA)

Meegan has posted the updated LCM record on the website.

Nancy provided her Officials & Records report in table form. There was a Jan 13, 2024, officials' clinic at the Sarasota Pool with 12 attendees of the 17 that RSVP'd. Requested reimbursement from the FL LMSC is \$125. There was discussion as to the size of our reimbursement compared to what USMS was providing. Food for 12 people was \$125. Nancy listed the official for the upcoming meet schedule. She questioned the certification credentials of two officials listed for the St Pete Bob Beach summer meet. Cheryl confirmed that they are USA-S certified. A rule change was discussed that the meet referee can be certified by USA-S, USMS, NCAA or high school swimming. A rule has also been added that an official could function as the Meet Referee as long as the LMSC official chair approves.

#### E. SANCTIONS & TOP 10 REPORT (ANNA LEA MATYSEK)

Anna Lea provided a summary for the upcoming FL LMSC meets for 2024. Zena announced that the April 7<sup>th</sup> Open water has been postponed to 2025 due to expensive safety requirements by Brevard Ocean Rescue. Zena was trying to get a dual sanction with USA-S for this event. Anna Lea will send info to Zena for Vanessa at FL Swimming to plan for next year. Anna Lea offered that the new Ocala pool wanted to host a meet on April 6<sup>th</sup> but was being discouraged due to the MELB open water. Anna Lea will revisit with them. Cheryl indicated the Hurricane Man open water return is being talked about. There is also a dual sanction SCY meet being planned in St Cloud in August 2024.

A motion was made by Kirk Clear to approve the Committee reports, second by Terri Goodman, all in favor, *no one opposed.* **Motion passed.**

## 6. OLD BUSINESS- None

## 7. NEW BUSINESS

Carter Elliott asked about USMS's purchase of Grown Up Swimming. Jillian Wilkins asked how/why USMS acquired them. It was explained that the parents of recreational league swimmers started this activity after the kids meets. There are 4-5 meets/year with Nationals in Charleston. It was asked if the FI LMSC would promote; no direction yet. The CEO of Grown Up Swimming, Bryan Robbins, is now part of the USMS National Office.

Cheryl asked for any new goals for 2024.

- a) A Stroke Clinic was suggested at the Orlando pool. Cheryl asked for suggested dates and the coaches who would be teaching.
- b) It is time to review the bylaws and it is an Election year. Cheryl and Kirk will make a first pass at the bylaws.

A motion by Scott Bay to adjourn, second by Kirk Clear, all in favor, no one opposed.

**Motion passed.** The meeting adjourned at 7:39PM.

# **FLORIDA LMSC BOARD MEETING AGENDA**

**Wednesday, January 24, 2024 6:30 pm**

- A. Welcome & Roll call
- B. Approval of last meeting's minutes
- C. Finance report (Terri Goodman)
- D. Membership & Communications Coordinator report (Cindi Woods)
- E. Committee reports
- F. Old Business
- G. New Business

2023 Actual to Budget - Summary and 2024 Budget

2023: JANUARY to DECEMBER

		2023 Actual	2023 Budget	2023 Variance	2024 Budget
<b>SUMMARY</b>					
	Income	38,030	31,068	6,963	40,693
	Expenses	66,888	65,656	-1,232	34,100
	Difference	-28,858	-34,589	5,731	6,593
<b>INCOME</b>					
	Banking	8	7	2	8
	- Interest	8	7	2	8
	Donations	1,353	1,487	-134	1,400
	- ISHOF	-15	-10	-5	
	Registration Income New	36,669	29,574	7,095	39,285
	- Club Membership	1,124	843	281	1,175
	- Current Year Membership	29,461	27,240	2,221	31,500
	- Full Registration	-160	14	-174	-
	- One Event	97	0	97	100
	- Reg Individual Refund	-37	-114	77	(74)
	- Workout Group	84	0	84	84
	- Year Plus Membership	6,013	2,231	3,782	6,500

2023 Actual to Budget - Summary and 2024 Budget

2023: JANUARY to DECEMBER

		2023	2023	2023	2024
		Actual	Budget	Variance	Budget
<b>EXPENSES</b>					
Education		400	400	0	7,500
- ALTS 25%		0	0	0	500
- Coach Certification		400	50	-350	1,000
- Swim Clinics		0	0	0	6,000
FLLMSC Grant Distribution		31,350	28,600	-2,750	-
Meet Expense		22,927	23,345	418	9,000
- FLLMSC Club Assistant Reimbursement		6,792	4,610	-2,182	7,500
- Grant-Hosting USMS Nationals		15,000	15,000	0	-
- OW fee		335	0	-335	500
- Recognition Fee		400	500	100	500
- Sanction		400	800	400	
- - Open Water Sanction Fee		0	0	0	-
- - Pool Sanction Fee		400	800	400	500
Office		4,327	2,253	-2,074	3,900
- Fees		0	0	0	400
- Gifts		2,324	294	-2,030	1,250
- Membership Coordinator		821	767	-55	850
- Newsletter		0	0	0	-
- Office Supplies		84	0	-84	100
- Postage		30	21	-9	50
- Reg Other (Board - Committee)		952	952	0	1,100
- Web Site/SSL/Hosting		116	10	-106	150
Officials		2,684	2,375	-309	3,300
- Gift Cards-Officials		2,250	2,051	-199	2,500
- Officials Name Badges		262	164	-97	300
- Officials Clinic		0	159	159	200
- Rule Books		172	210	38	300
- - Full Rule Book		40	60	20	
- - Mini Rule Book		132	150	18	

2023 Actual to Budget - Summary and 2024 Budget

2023: JANUARY to DECEMBER

		2023 Actual	2023 Budget	2023 Variance	2024 Budget
<b>EXPENSES</b>	Travel & Entertainment	5,200	8,684	3,484	10,400
	- Airfare	2,235	1,093	-1,142	2,800
	- Annual Meet Delegate Fee	1,250	1,500	250	1,500
	- Awards	264	0	-264	400
	- Awards Luncheon	499	571	72	650
	- Food	141	0	-141	250
	- Hotel	0	726	726	2,000
	- Meals	100	295	195	300
	- Mileage	79	0	-79	200
	- Parking	117	32	-85	200
	- Relay Regisitration	500	500	0	750
	- Social	0	0	0	600
	- USMS Clinic	0	840	840	750

# Net Worth by Year

1/1/2018 - 12/31/2023  
All Accounts

	12/31/17	12/31/18	12/31/19	12/31/20	12/31/21	12/31/22	12/31/23
<b>Assets</b>							
Cash	\$8,464.75	\$6,250.56	\$10,594.68	\$26,383.19	\$38,787.72	\$49,635.13	\$21,394.88
Savings	\$39,956.49	\$36,973.73	\$36,983.90	\$36,989.43	\$50,003.32	\$50,009.92	\$50,018.08
Property	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total Assets	\$48,421.24	\$43,224.29	\$47,578.58	\$63,372.62	\$88,791.04	\$99,645.05	\$71,412.96
<b>Liabilities</b>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>Net Worth</b>	\$48,421.24	\$43,224.29	\$47,578.58	\$63,372.62	\$88,791.04	\$99,645.05	\$71,412.96



# USMS MEMBERSHIP REPORT

## Membership Statistics At-a-Glance

### Florida 2024

- 1,749 Members Registered
  - o 921 Men
  - o 828 Women
  - o 0 today
  - o 292 this month

### Florida 2023

- 2,737 Members Registered end of year
  - o 1,429 Men
  - o 1,308 Women
  - o 2 today
  - o 324 this month

## Florida Clubs

- 60 registered clubs for 2024
  - o 64 registered clubs for 2023
- 77 self-identified coaches for 2024
  - o 162 self-identified coaches for 2023
- Last Year at this date we had approx.. 1268 members. This year we are up 481 swimmers YTD 2023.
- Florida makes up 5.53% of all USMS Swimmers
- Try a Club ends January 31<sup>st</sup>. This brings in new swimmers to clubs who participate in the program.

Statistically our biggest month for registration comes February to April

## **Awards & Social Report – January 2024**

Everything is all set for the Florida LMSC Awards Lunch with the exception of the food & beverage order. The lunch will take place after the Saturday session of the Valentine's Meet on February 10<sup>th</sup> in the Starfish room of the Long Center.

We received a couple of Coach of the Year award nominations and thanks to Kirk, Cindy & Meegan to help determine the winner. I also noticed that the award was the Florida Coach's Award which seemed odd to me, so I changed it to Coach of the Year and it will state that on the award starting this year.

Sue Moucha received a few nominations which is great to hear.

Overall, there are 8 awards to be given this year.

Confirmed with Mark Roberson of the Long Center that we can use the same room as last year.

I will be sending an email to the award winners, a separate email to the nominators urging them to present the award and a separate email to the LMSC inviting them to attend.

I hope members of our Board can attend as well.

Thank you,  
Cheryl Kupan, FL LMSC Chair & Awards Chair

**Officials & Records Report, 2024 LMSC Meeting.Submitted by: Nancy Kryka Jan 24, 2024**

	<b>Report</b>	<b>Plan</b>
Records	2023 LCM completed 12-23 and posted by Meegan on website.	LCM planned for Dec 1st
Officials – Clinic  Request for reimbursement estimated \$125 for snacks	<u>Where:</u> The Sarasota, Florida Shark Tank Pool <u>When:</u> Saturday, Jan 13, 2024, 8am-1pm. <u>Purpose:</u> The goal is to give officials better training and more expertise, and to improve their <u>Note:</u> Water and snacks provided. Clinic Instructors: Mike Abegg-USMS Officials Chair, Mike Whaley and Joel Meltz USMS Referees 17 RSVPed, 12 attendees	Updated Request Reimbursement \$125 for Jan 2024 clinic: Food for 12 people: \$125
2025 Rule Change: USMS Recognized or Sanctioned meets require a USMS or USAS certified ref	We have 5 certified USMS Referees in our LMSC: Mike Whaley, Joel Meltz (Sarasota) Bob Griffith, Frank Swigon (Tampa) Tere DeMoss (Villages) In Training: Cindi Wood (Clermont) Heidi Hellenbech (Ft Meyers)  By Meet: <u>Tallahassee (Capital Sr Games):</u> They have 5 reliable and certified USAS referees locally plus 1 certified USMS referee <u>Gainesville (3 Swag meets):</u> Cindi Wood in training, Mike Whaley, Tere DeMoss. Train Sue Halfacre? <u>Tampa (Senior Games State 2022/2023 Temple Terrace):</u> None planned 2024/2025 <u>Clearwater (Dog Days/Valentine/Sr LCM):</u> Needs work: Need to ask Mark Roberson to dig into local USAS Club team to find referees. Mike Whaley has been doing these meets. Need more than 2 officials for meets if trying to certify take off judging for world records. <u>St Pete (Bob Beach/ Summer meets):</u> Are Kevin Mooren and Joanne Gauzen certified? Need more back up? How to get more? <u>Orlando (Rowdy Gaines):</u> Certified USMS Refs (John Fox Alabama), Tere DeMoss (Villages), Bob Griffith (Tampa), Mike Whaley (Sarasota). Refs not certified are Mel Baber (Miami), Cindi Wood (Clermont). Work to get Mel Barber certified. <u>Sarasota (SCY / Bumpy Jones / Shark Tank Certified USMS Refs (Joel Meltz and Mike Whaley Sarasota). Work to get Rachel Bowman and Carol Urofsky (Sarasota) certified. In Training USMS Ref: Heidi Hellenbech (Ft Meyers)</u>	Plan: Anna Lea (Sanction Chair) will communicate in 2024 the change for 2025  Nancy To Dos: Any recommendations?  Communicate rule change to current Officials  Learn how to verify a USA Official Ref is certified.  Try to get to become a USMS Certified Refs: Sue Halfacre (Gainesville) Cindi Wood (Clermont) Rachel Bowman( Sarasota) Mel Barber (Miami) Kevin Mooren (St Pete) Joanne Gauzens (St Pete) Carol Urofsky (Sarasota) (she says she is USA certified?) Heidi Hellenbech (Ft Meyers)  Find out if Frank Swigon and Bob Griffith are available for St Pete or Clearwater meets in Tampa area.  Perhaps ask for Tallahassee referees' emails to help Swag meets in Gainesville
2024 Budget Request Summary	Officials: \$600 Future Clinic \$125 Jan Clinic \$2000 Travel to Nationals \$150 Name Tags \$2975 GC \$3000 Relay \$8850 Total	2024 Budget Request Summary: Officials: \$8850

# Florida Local Masters Swimming Committee (LMSC)

## Agreement for Hosts of Sanctioned and Recognized Events

[www.floridalmssc.org](http://www.floridalmssc.org)

Email: [FLsanctions@usms.org](mailto:FLsanctions@usms.org)

The issuance of a sanction or recognition for a Masters swim meet or open water race in the Florida LMSC is contingent upon the meet host's agreement to the below policy. Agreement may be sent in the form of an email message to the Florida LMSC Sanctions Chair.

In the expectation of a well-run event, the Florida LMSC pays the cost of the USMS event sanction or recognition fee (\$50 for sanctioned meets, \$100 for recognized meets, \$100 for open water) and a portion of the open water insurance fee (half of the \$5.00 per participant insurance fee) for event hosts. Upon completion of a successful event, the LMSC will also reimburse the event host \$5.00 per entrant if an online entry system was used to take entries for a sanctioned (not recognized) event.

### Before the event:

- The Event Host agrees to provide the name and contact information (email and phone) for the Meet Referee and the Admin Official (the person running the Hy-Tek computer at a meet or the timing system at an open water race).
- For swim meets, the Event Host agrees to set up the meet in Hy-Tek, to import the USMS national records, and to set the software to flag any new records per instructions from the Florida LMSC Sanctions Chair.

### During the event:

- The Event Host agrees to follow all USMS rules as specified on the Florida LMSC website (<https://floridalmssc.org>), the USMS website (<https://www.usms.org>), and the USMS rule book (<https://www.usms.org/volunteer-central/us-masters-swimming-rule-book>). The Florida LMSC Sanctions Chair ([FLsanctions@usms.org](mailto:FLsanctions@usms.org)) will provide guidance as necessary.

### After the event:

- The Event Host agrees to provide the following documentation to the Florida LMSC Top 10 Recorder per the below schedule. To avoid having to ship the documentation, it will usually be possible for the Top 10 Recorder to arrange for a swimmer attending the event to pick up the documents and deliver them to the Top 10 Recorder. Otherwise the documents must be scanned and emailed, or shipped to the Top 10 Recorder. The Florida LMSC will store the documents for a minimum of two years.

Please see the schedule on the next page for a list of items required to be sent to the Florida LMSC.

Document	Time Frame
<ul style="list-style-type: none"> <li>• Heat Sheet showing lane assignments</li> <li>• Pool Measurement Form (if course contains a bulkhead)</li> <li>• Full Hy-Tek/Meet Manager backup file (starts with Swmmxxx)</li> <li>• Results Export file ( Hy-Tek/MM results for USMS upload; starts with MeetResultsxxx)</li> <li>• PDF results (2-column, Publication Order)</li> </ul>	Email within 48 hours of meet end to FLTopTen@usms.org
All National Record applications, SIGNED BY meet referee (printed from Hy-Tek/MM), with: <ul style="list-style-type: none"> <li>• Applicable timing system printouts</li> <li>• Applicable backup timer sheets</li> <li>• Relay card, if any</li> <li>• Applicable heat sheet showing lane assignments</li> </ul>	Within 10 days of meet end (may be scanned and emailed, <b>or</b> picked up by a designated swimmer to be delivered to the LMSC Top 10 Recorder, <b>or</b> shipped via mail)
Full meet paperwork, including: <ul style="list-style-type: none"> <li>• All timing system printouts or tapes, by event, attached to printed results</li> <li>• All timer recorder sheets</li> <li>• All relay cards (if any)</li> <li>• All DQ slips</li> <li>• All split request forms</li> </ul>	Within 10 days of meet end (may be scanned and emailed, <b>or</b> picked up by a designated swimmer to be delivered to the LMSC Top 10 Recorder, <b>or</b> shipped via mail)

The failure of an Event Host to follow the above requirements may result in penalties assessed by the LMSC for current or future meet sanction applications, including but not limited to a requirement for the Event Host to pay the USMS sanction fee, withholding of the online entry reimbursement, the assessment of a pre-event Performance Bond for future meets, or the denial of a future meet sanction.

I, the Event Host for the \_\_\_\_\_ event (name and date), agree to comply with the above Florida LMSC Agreement for Hosts of Sanctioned Events.

Signature: \_\_\_\_\_ Date signed: \_\_\_\_\_

(NOTE: The above statement may be sent in an email reply to the Florida LMSC sanctions chair, [FLsanctions@usms.org](mailto:FLsanctions@usms.org), in lieu of signing this document)